To attend any Young Adult Borough Center city-wide, a student must be over compulsory age, have at least 17 credits, and be in the 5th year of high school prior to registering at a YABC. Young Adult Borough Centers are evening programs that provide classroom instruction and support services leading to a high school diploma; diplomas are awarded by the students’ home school. No student will be admitted to a YABC until both the Guidance Referral Form **(Form Y-1)** and the Course Requirements Form (**Form Y-2)** are completed and signed by the student’s guidance counselor. The Guidance Referral Form documents that the individualized counseling session and the student’s and parent’s consent to transfer to a YABC. The Course Requirements Form must indicate all of the student’s outstanding course work and the Regents exams required for graduation. By completing and signing the Course Requirements Form **(Form Y-2),** the referring school acknowledges that the student will be granted a diploma upon completion of the course work and exams listed.

***Please provide the following documents to the student to give to the YABC to which the student wishes to transfer:***

* ***A current transcript (and current IEP if applicable)***
* ***Immunization record***
* ***Signed copy of this form (Guidance Referral Form- Form Y-1)***
* ***YABC Course Requirements Form (Form Y-2)***

***Copies of these documents are required for a valid transfer to YABC. Original documents should be kept by the sending school and maintained in student cumulative folder.***

| **Guidance Referral Form (Form Y-1)** |
| --- |
| Student Name: ghh | Student OSIS #: Click here to enter text. |
| Current School: Click here to enter text. |
| Guidance Counselor: Click here to enter text. |
| YABC site: Click here to enter text. |
| ***The following steps have been completed as part of the mandatory individual counseling session:***[ ]  **Explained YABC program, requirements, and expectations** [ ]  **Student demonstrated interest**[ ]  **Student IEP was reviewed and transfer of services to the YABC site was discussed (if applicable)**[ ]  **Student is eligible for ENL services (if applicable) \*Circle Current Level: (entering) (emerging) (transitioning) (expanding) (commanding)**[ ]  **Graduation pathways were explained and discussed with student**[ ]  **Conducted full individualized counseling session on this date:** Click here to enter text.[ ]  **Completed Y2 Form** [ ]  **Shared “Know Your Rights” packet with student**Click here to enter text.Click here to enter a date.**Guidance Counselor Signature Date** Click here to enter text.Click here to enter text.**Phone Email**  |

I consent to the transfer of Click here to enter text. to the YABC program at Click here to enter text. I am transferring to the

YABC to complete Click here to enter text. credits and Click here to enter text. exams required for graduation.

Parent/Guardian Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Parent/Guardian signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

My educational rights have been explained to me and I understand my options. I have received information about the YABC program, and I am interested in attending the YABC at Click here to enter text..

Student Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student and Parent Consent Form**